



Primary Health Network (PHN) is accepting bids for commercial lawn maintenance with the scope of work outlined below:

- Mowing and trimming at PHN properties for the 2023, 2024, and 2025 seasons. List of properties is on page 2.
- All grass directly around buildings must be mowed and bagged.
- All walkways, doorways, driveways and mulch beds must be blown clear of trimmings/debris upon completion of cutting with no grass to be left.
- Cleaning of light debris found on premises, excluding, if encountered, medical waste.
- Bids should be prepared with the expectation that services will be performed weekly.
- Other landscaping/trimming services may be mutually agreed to by parties, and such services may be invoiced separately at an agreed upon price.
- All lawn care services should be ready to begin by **April 1st**** and be finished as of **October 31st of each year, weather depending**. Any additional work before or after these dates will need to be agreed upon by PHN.

Details

Locations may be a part of a group bid, with the price of each location noted separately. Contractors are invited to bid on as many locations or as few as they are able to handle. It is not the intention of PHN to use one contractor for all locations. All equipment, supplies, and fuel used during lawn maintenance is the Contractors responsibility. Price on bid should be the per service/cut price. If fuel prices are noted separately, please make that clear.

These locations have standard business hours of 8am to 5pm, and lawn maintenance should be performed in a manor that has minimal impact on the staff and the site's operation. Weekend and after business hours work is permitted, if necessary.

It is PHN's intention to contract with the same Contractor for 2023, 2024, and 2025, pending satisfactory work product and Contractor has fulfilled all aspects of the to-be-signed contract for services.

Contractor must be willing to sign a contract for services and all bids must include a W-9 and a Certificate of Insurance. Bids without this documentation will not be considered.

Contacts

Robert Holbert, Director of Facilities, Phone: 724-977-6481, Email: rolbert@primary-health.net, can be contacted to schedule a time to view/tour each location, or field any questions regarding the request for quotes.

Carl Sizer, CFO, will receive bids via email at finance@primary-health.net or in-person at 118 Vine Avenue, Sharon, PA 16146. Best and final bids should be submitted by **Wednesday, April 5th, 2023**, only to Carl Sizer.

Bids submitted to someone other than Carl Sizer will not be considered.

List of Locations on page 2.

***2023 services will begin immediately after contract and approval documentation has been finalized.*

LIST OF LOCATIONS

Bids should be submitted for all or some of the following Primary Health Network locations:

- Sharon Medical Group, 63 Pitt St. Sharon, PA 16146
- City of Sharon Parking Garage, 129 Pitt St. Sharon, PA 16146
- Vacant Lot at 197 Silver St. Sharon, PA 16146
- Warehouse at 153 Sharpsville Ave. Sharon, PA 16146
- Park Place Medical Office Complex, 350 Sharon-New Castle Rd, Farrell, PA 16121
- Green Street Primary Care, 2000 Green St. Farrell, PA 16121
- Mercer Primary Care, 737 Greenville Rd. Mercer, PA 16134
- New Castle Primary Care, 1112 South Mill St. New Castle, PA 16101
 - Property includes the parking lot across the street and mow the 15' on top of the hill back to the alley.
- Transfer Health Center, 225 Edgewood Dr., Transfer, PA 16154
 - Property includes keeping the retention pond clean and cut, when possible.
- Greenville Community Health Center Center, 348 Main St. Greenville, PA 16125.
 - Property includes rear of building back to the pond and keep the hill trimmed down.
- Jacksonville Medical Center, 29 Saltsburg Rd. Clarksburg, PA 15725
- Andover Medical Center, 5594 State Rt. 7 Andover, OH 44003
- Petroleum Valley Medical Center, 296 Church St. Petrolia, PA 16050
- Sheakleyville Health Center, 3339 Perry Highway Sheakleyville, PA 16151
- Tri County Community Health Center, 1555 Shawna Rd. Cherry Tree, PA 15724
- Clarion Health Center, 30 Pinnacle Dr. Clarion, PA 16214
- Fox Chase Plaza, 2807 Wilmington Rd. New Castle, PA 16105
- Autumn Street Medical Center, 99 Autumn St. Aliquippa, PA 15001
- Punxsutawney Health Center, 200 Prushnok Dr. Punxsutawney, PA 15767
- Punxsutawney Annex Building, 602 Mahoning Ave. Punxsutawney, PA 15767
- Sandy Lake Health Center, 3205 S. Main St., Sandy Lake, PA 16145.
 - Property includes across the alley and lawn maintenance behind sheds.
- Lewistown Community Health Center, 106 Derry Heights Blvd Lewistown, PA 17044
- Warehouse at 379 Penn Ave. Sharon, PA 16146.
 - Lawn maintenance includes all around building and along train tracks. Must spray weeds on driveway weekly.